

Data Entry in the Student Information Repository System (SIRS) for Students Experiencing Homelessness
(Identified under the McKinney-Vento Act)

Note: This information is published by the New York State Technical and Education Assistance Center for Homeless Students, a project funded by the New York State Education Department and housed at Advocates for Children of New York, Inc. Information published by the New York State Education Department about the State's student data warehouse, the Student Information Repository System (SIRS), is accessible here: <http://www.p12.nysed.gov/irs/sirs/home.html>.

Below is a summary of steps that McKinney-Vento Liaisons should complete to ensure that district data on students experiencing homelessness are accurate. Liaisons should turn to their district data coordinator for assistance.

All districts and charter schools must report the following data to the SIRS/Data Warehouse about each student:

1. **Homeless Indicator:** "Y" or "N". "Y" should be indicated for any student identified as homeless anytime during the school year (July 1 – June 30), even if they are no longer experiencing homelessness at the end of the school year.
2. If the student was identified as homeless, the LEA must indicate one of the following **primary nighttime residence** codes for the student:
 - **"D"** Doubled-up refers to those children and youth sharing the housing of others due to loss of housing, economic hardship, or similar reason.
 - **"H"** Hotel/motel refers to children and youth living in motels or hotels due to the lack of alternative adequate accommodations. If the family was placed in temporary housing in a hotel/motel by a local department of social services (DSS), the child should be given a primary nighttime code of S for shelter.
 - **"S"** Shelter refers to those children and youth placed in a shelter, which can be a stand-alone facility, such as a family shelter or runaway and homeless youth shelter, or a hotel/motel.
 - **"T"** Transitional housing refers to temporary accommodations for youth or families as a step to permanent housing. Residents of transitional housing are considered homeless until they move into permanent housing. Transitional housing programs may last up to 24 months, provide housing in addition to wraparound services, and typically require participants to pay a portion of their housing costs based on a sliding scale.
 - **"U"** Unsheltered refers to living in situations such as cars, parks, campgrounds, temporary trailers, abandoned buildings, and substandard housing. As with all determinations of eligibility under the McKinney-Vento Act, unsheltered situations require case-by-case determination as to whether the accommodation is fixed, regular, and adequate.
- **Note: "A" Awaiting foster care placement is no longer considered a homeless living situation as of December 10, 2016 and no student should be assigned this code on or after that date. After December 10, 2016, students "awaiting foster care placement" may still qualify as homeless under another definition. NOTE: students in foster care are not considered homeless.**

For more information about primary nighttime residence codes and McKinney-Vento eligibility, please call NYS-TEACHS 800-388-2014.

3. If the student was homeless and also an **unaccompanied youth, enter Program Service Code 8272.** *Unaccompanied homeless youth are not in the physical custody of a parent or guardian and also meet the definition of homeless under McKinney-Vento.*
4. **Note about Discontinued Program Service Code 5566:** Starting in school year 2017-18, *Program Service Code 5566, Title X-Part C: Homeless Education/McKinney-Vento* has been discontinued. The code was previously used for students identified as homeless and served with federal McKinney-Vento funding. Starting in 2017-18, McKinney-Vento grantees will report information through annual grant reports (not through SIRS) on all children ages birth – five (not Kindergarten) who experienced homelessness and were served with grant funds. For more information on the McKinney-Vento grant program, see: <http://www.nysteachs.org/info-topic/mvgrant.html>.

Access the L2RPT Reasonableness Report

To ensure that your district is reporting accurate data on homeless students, your Data Coordinator should review the L2RPT “Reasonableness Report,” which allows you to see which students from your district have been identified as homeless in the SIRS/Data Warehouse. Your data coordinator can go to:

<http://www.p12.nysed.gov/irs/level2reports/reportguides.html> for detailed information on accessing the L2RPT Reasonableness Report (SIRS 401).

Once your Data Coordinator has access to the report, data on counts of homeless students in your district, including primary nighttime residence, can be found under the **Category Type “Student Demographics.”** Data on homeless students with program service code 8272 for Unaccompanied Youth status can be found under the **Category Type “Programs.”** One may also drill down on the Reasonableness Reports to view the names of the students captured in each report.

Level 2 Report Screen Shots Related to Students Experiencing Homelessness

Reasonableness Report

SIRS-401 Reasonableness Report - Cognos Viewer - Mozilla Firefox

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nysed.gov

Cognos Viewer - SIRS-401 Reasonableness Report

New York State Education Department

Reasonableness Report
Data Contained in the Student Information Repository System

DISTRICT_KEY

LOCATION_NAME_RSP_SCH

CATEGORY_TYPE

Enrollment Entry

Enrollment Exit

Enrollment Grades

Credentials

Post Graduate Plans

Race/Ethnicity

Student Demographic

CTE

Programs

Total Cohort

Homeless data may be reviewed in the Student Demographic and Programs categories of the Reasonableness Report

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12/11/2017

Student Demographic Category:

SIRS-401 Reasonableness Report

IBM Cognos Viewer - SIRS-401 Reasonableness Report

New York State Education Department



Reasonableness Report
Data Contained in the Student Information Repository System

District Name:

School Location: LOCATION_NAME_RSP_SCH

Category Type: Student Demographic

Category Subtype: All SubTypes

Finish

Data Refresh Date: Oct 29, 2017

SubType	Code	Description	Last Year (A)	This Year (B)	Change (C) (B)-(A)	Percent Change (D) ((C)/(A))*100
Homeless	01-HL	Homeless	475	475	0	0%
Homeless	A	Awaiting Foster Care	15	0	-15	100%
Homeless	D	Doubled-up (with another family)	142	152	15	11%
Homeless	H	Hotels/motels	214	224	10	5%
Homeless	S	Shelters	24	27	3	13%
Homeless	T	Transitional Housing	1	7	6	600%
Homeless	U	Unsheltered	8	0	-8	100%
Other	MG	Migrant	24	27	3	9%

A Reasonableness Report is a data density or "red flag" report. The purpose of the report is to identify significant changes in data from year to year. The report provides 2016-17 (column A) and 2017-18 counts (column B), the difference between those counts (column C), and the percent change between those counts (column D) of students by various category types (i.e., enrollment entry code) by district.

Particular attention should be paid to percent changes equal to or greater than 10 and reporting issues known to have caused difficulties in previous years. For smaller districts, a 10 percent change may not be significant; for larger districts, a smaller percent change may be significant. Reporting issues known to cause difficulties include the failure to report students eligible to take the NYSESLAT in lieu of the NYSTP for accountability with an 0242 program service code, the failure to report both the correct reason for ending enrollment code and diploma code for graduates, and the failure to ensure that ELL students and students with disabilities are correctly coded.

For each report, a student is counted only once within a code. If a student is reported with multiple codes, the student is counted once for each of those codes.

Programs Category:

SIRS-401 Reasonableness Report

IBM Cognos Viewer - SIRS-401 Reasonableness Report

Finish

Data Refresh Date: Oct 29, 2017

SubType	Code	Description	Last Year (A)	This Year (B)	Change (C) (B)-(A)	Percent Change (D) ((C)/(A))*100
Type of Disability	0351	Former Student with a Disability	111	100	-11	10%
Type of Disability	PS	Preschool Disability	356	252	-104	29%
Type of Disability	SA	School Age Disability	1,674	1,437	-237	14%
ELL Eligibility	0231	ELL Eligible	1,234	986	-248	20%
ELL Eligibility	0232	Former ELL Student	9	75	66	733%
ELL Eligibility	0233	Ever ELL Student	451	513	62	14%
ELL Programs	5687	One Way or Two Way Dual Language Program	39	47	8	21%
ELL Programs	5709	English as a New Language	1,195	939	-256	21%
NCLB	0330	Title I - Part C: Education of Migratory Children	34	0	-34	100%
NCLB	0411	Title I - Part A: Improving Basic Programs School-wide Program (other than 5533)	7,485	0	-7,485	100%
NCLB	5566	Title X - Part C: Homeless Education/McKinney-Vento	475	0	-475	100%
Other	0198	Poverty - from low-income family	5,703	0	-5,703	100%
Other	0220	Eligible for Alternate Assessment	276	237	-39	14%
Other	0242	Eligible to take the NYSESLAT for ELA Accountability	157	21	-136	87%
Other	0264	Section 504 Plan	395	0	-395	100%
Other	5753	Coordinated Early Intervening Services supported with IDEA funds	5,306	0	-5,306	100%
Other	5806	Reduced-Price Lunch Program	94	0	-94	100%
Other	5817	Free Lunch Program	5,609	0	-5,609	100%
Summer School Participation	SSP	Summer School Participation	1,525	1,530	5	0%
Prekindergarten Program	902	Universal Prekindergarten Program	601	619	18	3%
Prekindergarten Program	990	Other Prekindergarten Program	504	507	3	1%
UPK	1309	District-operated	55	49	-6	11%
UPK	1320	Day care center	169	225	56	33%
UPK	1331	Head Start	89	91	2	2%
UPK	1353	Nursery School	8	7	-1	12%
UPK	1375	Special Ed 4410 Preschool	95	69	-26	27%
UPK	1386	Nonpublic School	186	168	-18	10%
Other	8272	Homeless Unaccompanied Youth Status	233	32	-201	86%

No longer in use.

Program Service Code 8272: Students who were homeless unaccompanied youth.

Student Detail:

Cognos Viewer - Reasonableness Report - Detail Log Off
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New York State Education Department



Reasonableness Report - Detail
 Data Contained in the Student Information Repository System

District Name: Category Type: Programs
 Location Name: All locations Category SubType: Other
 School Year: 30 Jun 2012 Selected Subgroup: Homeless Unaccompanied Youth Status

Date of Data Refresh: 5 May 2012

Location	Grade	Student	Student ID	NYSSIS ID	Entry Date	Entry Type	Exit Date	Exit Type	Exit Reason	Date of Birth	Gender	Ethnicity	Entry Date Grade 9	CTE or TPREP	Program Intensity	Diploma	Post Graduate Plan
	08				2011-09-10	8272					M	B					
	09				2011-09-29	8272					M	B	2011-09-01				
	11				2012-03-21	8272					F	B	2009-09-01				
	09				2012-03-19	8272					F	B	2010-09-01				
	07				2012-02-16	8272					F	B					
	09				2011-09-23	8272					M	B	2011-09-01				
	09				2012-03-29	8272					F	A	2010-09-01				
	10				2011-09-10	8272					M	H	2009-09-01				
	11				2011-10-24	8272					M	B	2009-09-01				
	09				2012-02-23	8272					F	H	2011-09-01				
	11				2011-09-16	8272					F	H	2008-09-01				
	11				2012-02-07	8272					M	B	2009-09-01				
	11				2011-09-16	8272					F	B	2008-09-01				
	08				2011-09-20	8272					M	B					
	10				2011-09-12	8272					M	B	2008-09-01				
	10				2011-09-28	8272					F	H	2010-09-01				
	10				2012-02-14	8272					F	B	2010-09-01				
	11				2012-02-13	8272					M	B	2009-09-01				
	12				2011-12-12	8272					M	B	2007-09-01				Other plan
	12				2012-02-02	8272					M	B	2005-09-01				